

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
October 17, 2023

BOARD MEMBERS:

Carolyn Buckingham, President  
Bill Waldie, Vice President  
Gene Zdrazil  
Connie Mutel (ZOOM)  
Bonnie Winslow-Garvin

STAFF MEMBERS:

Larry Gullett, Director  
Dory Kjosa, Office Manager  
Dave Gustafson, Asst. Op. Supt.  
Wade Schultz, Op. Supt.  
Brad Freidhof, Cons. Prgm. Mgr.

OTHER STAFF:

Ryan Maas, Asst. County Attorney  
Lisa Green-Douglass, Board of Supervisors  
Charlie Bray, Park Ranger  
Aaron Ohlsen, Park Ranger

President Carolyn Buckingham called the meeting to order at 5:31p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of September 12, 2023. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Gene Zdrazil to approve department 24 bills in the amount of \$69,033.97, department 32 in the amount of \$3,884.00, department 35 ARPA in the amount of \$4,046.10, department 40 in the amount of \$867.71, department 44 Trails Maintenance in the amount of \$990.38, department 82 in the amount of \$1,312.57, and department 83 in the amount of \$19,984.18. Second by Bonnie Winslow-Garvin with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

None present.

Business:

1. Discussion/Action – Review of the proposal from RES for design/build of a stream and wetland mitigation bank at Pechman Creek Delta.

Discussion only.

2. Discussion/Action – Review on update to the JCCB Employee Handbook.

Motion was made by Connie Mutel to adopt the handbook. Second by Bill Waldie with a unanimous vote.

3. Discussion/Action – Review of the JCCB Bylaw and Policy Manual.

Discussion only.

4. Discussion/Action – Update on the FY24 budget.

Discussion only.

5. Discussion/Action – Review of the agreement with the IDOT in reference to federal funding for the CCT project.

Motion was made by Bill Waldie to have the Director sign the agreement with the IDOT. Second by Gene Zdrzil with a unanimous vote.

6. Discussion/Action - Management of Hills Access and Campground through the winter months and issues related to use by homeless people.

Discussion only.

7. Discussion/Action – Authorization to close on acquisition of property adjacent to the Sutliff Operations Center.

Motion was made by Bill Waldie to authorize the closing on the property in the approximate amount of \$649,291.08 plus any associated closing and legal fees. Second by Bonnie Winslow-Garvin with a unanimous vote.

8. Discussion/Action – closed session.

No closed session held.

Announcements/Correspondence:

Tour with the Board of Supervisors – 9:00 am – 3:00 pm, Monday, October 23, 2023 – Downtown Administration Building.

Region 10 REAP Meeting – 1:00 pm – 3:00 pm, Wednesday, October 25, 2023 – Bloomsbury Farm, 3260 69<sup>th</sup> St., Atkins, IA.

Next Regular Meeting of the Conservation Board – Tuesday, November 21, 2023, 5:30 pm – Conservation Education Center at Kent Park.

Adjournment:

The meeting was adjourned at 8:10 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 21<sup>st</sup> day of November, 2023.

Signature on file

Carolyn Buckingham, President

Signature on file

Bonnie Winslow-Garvin, Secretary