

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
May 16, 2023

Board Members:

Carolyn Buckingham, President
Bill Waldie, Vice President
Bonnie Winslow-Garvin, Secretary
Connie Mutel via ZOOM

Staff Members:

Larry Gullett, Director
Dave Gustafson, Asst. Op. Supt.
Brad Freidhof, Cons. Prgm. Mgr.
Dory Kjosa, Office Manager
Wade Schultz, Op. Supt.

Other Staff:

Ryan Maas, Asst. County Attorney
Lisa Green-Douglass, Board of Supervisors

Public:

Alice & Ken Atkinson

President Carolyn Buckingham called the meeting to order at 5:30 pm.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular meeting minutes of April 18, 2023. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Bonnie Winslow-Garvin to approve department 24 bills in the amount of \$47,588.59, department 32 in the amount of \$120.39, department 40 in the amount of \$779.09, department 82 in the amount of \$14,229.07, department 35 in the amount of \$6,265.00 and department 85 in the amount of \$4,146.60 Second by Bill Waldie with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

None.

Business:

1. Discussion/Action – Meet Alexis Skidmore, Office Assistant.

Discussion only.

2. Discussion/Action – Introduction to the Internship Fund at the Community Foundation of Johnson County from Alice & Ken Atkinson.

Alice & Ken spoke about their donation and establishment of an Internship Fund at the Community Foundation of Johnson County.

3. Discussion/Action – Review any changes to the Director's evaluation document and process.

Discussion only.

4. Discussion/Action – Review the dump station project plans and set a date for a public hearing.

Motion was made by Bill Waldie to set the public hearing for May 30, 2023 at 5:30 pm at the Conservation Education Center. Second by Bonnie Winslow-Garvin with a unanimous vote.

5. Discussion/Action – Management agreement with Pace Property Mgmt. for the cabin rental at Two Horse Farm.

Discussion only.

6. Discussion/Action – Natural resource development and restoration of Pechman Creek Delta.

Motion was made by Bill Waldie to authorize the Director to work with RES to develop a proposal for a wetland and stream mitigation bank for the Pechman Creek Delta. Second by Bonnie Winslow-Garvin with a unanimous vote.

7. Discussion/Action – Update to the Rules and Regulations.

Motion was made by Bonnie Winslow-Garvin to move forward with amending the JCC Rules and Regulations by making public comment available at the June 20, 2023 meeting. Second by Bill Waldie with a unanimous vote.

The board took a recess from 7:06 pm – 7:13 pm.

8. Discussion/Action – Phasing options for the Clear Creek Trail project. Motion was made by Bill Waldie to authorize the Director to work with Stanley Consultants on option 2, which includes work along Half Moon Ave. and the Highway 6 underpass, for the Clear Creek Trail. Second by Bonnie Winslow-Garvin with a unanimous vote.
9. Discussion/Action – Summary of the Facilities Audit for Johnson County Conservation.

Discussion only.

10. Discussion/Action – Authorization to close out the FY23 budget.

Motion was made by Bonnie Winslow-Garvin to authorize the Director to close out the FY23 budget. Second by Bill Waldie with a unanimous vote.

11. Discussion/Action - closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

No closed session held.

Announcements/Correspondence:

Public Hearing for the Dump Station Project at Kent Park – Tuesday, May 30, 2023, 5:30 pm – Conservation Education Center at Kent Park.

Next Regular Meeting of the Conservation Board – Tuesday, June 20th, 2023, 5:30 pm – Conservation Education Center at Kent Park.

Adjournment:

The meeting was adjourned at 7:43 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 20th day of June 2023.

Signature on File
Carolyn Buckingham, President

Signature on File

Bonnie Winslow-Garvin, Secretary