



PUBLIC HEALTH

Danielle Pettit-Majewski, BS, MPH, Director

Board of Health
Joni Bosch, PhD, ARNP
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, MLS, MBA, MHA
Peter D. Wallace, MD, MS
Melanie Wellington, MD, PhD

JOHNSON COUNTY BOARD OF HEALTH

April 20, 2022

MEETING MINUTES

4:00 pm

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 4:00 pm.

Roll Call: Peter D. Wallace, MD, MS; Bonnie D. Rubin, MLS, MBA, MHA; Zachary Pollock, PharmD, MS; Joni Bosch, PhD, ARNP, Melanie Wellington, MD, PhD

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; James Lacina, Environmental Health Manager; Kristin Meyer, Fiscal Manager; Chuck Dufano, WIC Coordinator; Alissa Sotzen, Account Clerk I; Lonise Norfleet, Administrative Assistant

Others Present: Lynn Rose, Assistant County Attorney

Approval of Minutes: Motion by Bosch to approve the March 16, 2022 meeting minutes; seconded by Rubin. The motion passed unanimously.

Next Regular Meeting Date and Time: May 18, 2022 in Conference Room 203 at the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

New Employee Introductions/Staff Changes: Kate Klefstad, Clinical Services Manager resigned effective April 13, 2022. Klefstad's position has been posted and applications are being accepted. Caitlin Shea, Adolescent and Women's Health Coordinator resigned effective April 14, 2022. JCPH will not be posting Shea's position at this time.

DISCUSSION / PRESENTATION(S):

- **Title X Health Path Clinic Transition:** Pettit-Majewski reported the Family Planning Council of Iowa (FPCI) allocation through the federal government was reduced by four hundred thousand dollars. The Iowa Department of Public Health (IDPH) budget was reduced by half a million dollars, even as the service area was increased by ten counties. Due to cuts in allocations, the resignations of Klefstad and Shea and availability of an alternate service provider, JCPH has closed Health Path Clinic (HPC) and is referring clients to Planned Parenthood (PP). STD testing is still being provided through

the JCPH Integrated Testing Services program. FPCI, is able to provide reproductive kits to clients receiving referrals to other services. Bosch asked if it would be possible to offer PP clinic space at JCPH for clients who are hesitant to use PP services. Pettit-Majewski would be willing to explore options to collaborate with PP.

- **Community Health Division Update:** Jarvis presented updates in the Community Health Division. He highlighted metrics related to Performance Management and Quality Improvement (PMQI) and the Wellness Program. Jarvis recognized the Preparedness Program MRC Rise Award, which will be used to fund workforce assessment with healthcare medical partners. It will also be used to determine emergency volunteer needs with a goal of recruiting 200 volunteers. Jarvis reported the Tobacco Cessation Program coordinator, Susan Vileta, was able to work with North Liberty to pass a tobacco and nicotine free parks policy. Certified Application Counselor (CAC) numbers have been updated to reflect activity during the sign-up period for the healthcare marketplace.

- **Community Health RN ARPA Update:** Jarvis reported one of the two available Community Health RN positions has been filled. Jarvis is considering pivoting the second RN position to a second Public Health Systems Analyst to support the Health Improvement Plan process, since applicant pools have been smaller than in the past.

ACTION ITEMS

Expenditures Over \$3,000:

- **22-13 RFA BIPOC Medical Illustration:** Pettit-Majewski reminded BOH members last Month that Clinical Services staff were working with a local illustrator to include portrayals of minority populations in brochures and other printed materials. She reported IDPH would also like to be involved in the project, but will require the artist to relinquish copyrights to work produced. IDPH will fund ten thousand dollars leaving JCPH to fund the remaining cost of four thousand eighty dollars. Pettit-Majewski responded to Rubin's request for clarification on the cost percentages.

Motion by Bosch to approve the increased cost to fund the RFA BIPOC Medical Illustration; seconded by Rubin. The motion passed unanimously.

Applications, Contracts and Agreements:

- **22-14 FY23 Local Public Health Services (LPHS) Grant:** Pettit-Majewski asked BOH members to review the work plan she provided showing the IDPH focus on Population Health vs Direct Services. She noted items on the work plan that will need to be reported on quarterly basis and clarified items not checked on this plan may still be ongoing, but are not being billed to the LPHS grant. Pettit-Majewski has communicated with the Visiting Nurse Association (VNA) about the reduction in funding for direct services through the VNA subcontract for FY23. Discussion followed regarding coordination of health services and the role public health performs.

Motion by Bosch to approve changes to LPHS Grant; seconded by Rubin. The motion passed unanimously.

- **22-15 RFA FY23 Iowa Cancer Plan Implementation Grant:** Jarvis explained the grant is offered through the Iowa Cancer Consortium (ICC). He intends to apply yearly and request the twenty-five thousand dollar maximum to address multiple areas in the state's ICC plan. Goals for the grant

funds include communication and outreach, direct services, preventative vaccines and policy development to meet major goals in the ICC plan. Discussion followed.

Motion by Wellington to approve RFA for FY23 Iowa Cancer Plan Implementation Grant application; seconded by Bosch. The motion passed unanimously.

OTHER

- **22-16 Public Health Outreach & Engagement Coordinator:** Pettit-Majewski explained this position will be funded using LPHS grant money resulting from the VNA subcontract reduction and with COVID-19 grant funds. She stressed this employee would be focused on outreach, engagement and messaging within every JCPH division. The Public Health Outreach and Engagement Coordinator will report directly to the JCPH Director.

Motion by Rubin to approve the Public Health Outreach & Engagement Coordinator position; seconded by Bosch. The motion passed unanimously.

- **22-17 RFA Transition Vacant EHS Position to EHS II:** Lacina explained the existing EHS II position approved in 2019 was created to serve as a program and technical lead for the Food Program staff. He is proposing a second EHS II position would serve the same function for the Watershed Program staff. Lacina and Pettit-Majewski responded to Wallace concerning budget impacts and added growth opportunity.

Motion by Bosch to approve transition vacant EHS position to EHS II; seconded by Rubin. The motion passed unanimously.

- **22-18 Breast Feeding Peer Counselor (BFPC) Job Description:** Dufano reported beginning October 1, 2022 (FY23) the WIC grant and the Breast Feeding Peer Counselor grants will no longer be separate. These combined grants will be part of the new service area contracted with Hawkeye Area Community Action Program (HACAP). JCPH will subcontract with HACAP for BFPC services. Under the new rules, BFPC's for Johnson and Iowa counties will no longer be contracted through JCPH, but will now be PRN County Staff positions.

Motion by Bosch to approve the Breast Feeding Peer Counselor job description; seconded by Wellington. The motion passed unanimously.

- **22-19 Spring Budget Amendment:** Meyer reported to BOH members additions and decreases in revenue numbers by divisions. Meyer then explained proposed reductions in non-salary and benefit expenses. She added the salary and benefit expenses are on track for the year. Meyer confirmed that the reductions will not have a negative impact on services. She estimated underspending will be approximately two hundred thousand for the year. Bosch asked about funding for the proposed mobile clinic. Meyer responded that the department's ARPA budget is currently ninety thousand underspent, but is hoping the BOS will combine those funds with the seventy-five thousand dollar ARPA budget that is for the mobile clinic. Meyer clarified that JCPH would not be asking for additional taxpayer dollars and that the budget would be more in line with the ten percent underspent target that the BOS requests.

Motion by Bosch to approve the Spring Budget Amendment as presented; seconded by Rubin. The motion passed unanimously.

Reports / Inquiries:

County Attorney: None

Members, Board of Health: Rubin reported the University of Iowa College of Public Health Strike Force, an organization of students available to be deployed for emergency events or for initiatives requiring support personnel. Wellington commented on whether public health had any responses to COVID-19 case numbers. Jarvis responded with an update on increased COVID-19 cases in Johnson County within the last two weeks. He shared that numbers are similar to those from July 2021, before the Delta and Omicron variants. He also included that hospital and CDC reported cases have remained low. Staff in Community Health have been discussing active surveillance solutions for the public to report at-home positive test results. Jarvis reported the school surveillance system that the JCPH team put in place is still being monitored for classroom outbreaks. NOMI Health testing has appointments available, but is underutilized, and JCPH is still hosting vaccine clinics, although on a smaller scale. Jarvis also reported that Iowa City, Cedar Rapids, Des Moines and the University of Iowa are monitoring sewage. Results are being reported to the CDC. Discussion of testing data and Johnson County reporting followed.

Director: Pettit-Majewski reported Susan Vileta, Health Educator working with the Tobacco Cessation Program, was able to include information on smoke-free multi-unit housing and free assistance to seventy-five apartment owners by working with the Greater Iowa City Apartment Association. She reported there is a COVID-19 vaccine clinic scheduled on the weekend in partnership with the Catholic Worker House. March 9, 2022 ITS personnel began STD testing at the Johnson County jail. Kathryn Edel, Health Educator for the ITS program, has been cultivating this partnership with the Sheriff's department for two years. In a signed MOU, they will now offer bi-weekly on site testing services. Staff will be accompanied by a deputy or jail staff for safety. Environmental Health is seeing an increase in water sampling. JCPH will continue working with FPCI to help refer clients due to the closing of the Health Path Clinic. Lacina has been working with Bonnie Butler, University of Iowa College of Public Health to encourage students to intern for the Iowa Water Infrastructure Grant to help rural homeowners obtain sewage systems. The JCPH All-Staff Retreat will be located and Celebration Barn on Friday, April 22nd. Sarah Noll Wilson, speaker and author will be presenting to staff. Section II of the PHAB Annual Report was submitted and approved. She thanked staff who contributed to the report.

Wallace adjourned the meeting at 5:05 pm.

Approved by Board of Health Action on

May 18, 2022

Signature on File

Date

Peter D. Wallace, MD, MS, Chair

Submitted by:

Susan Denny/Lonise Norfleet

Secretary II Administrative Assistant