



A community where all can achieve optimal health

BOARD OF HEALTH

Joni Bosch, PhD, ARNP
Tatiana Izakovic, MD, MHA
Zachary J. Pollock, Pharm D, MS
Vice Chair, Bonnie Rubin, CLS, MBA, MHA
Chair, Peter D. Wallace, MD, MS

**Minutes of the Special Meeting of June 29, 2021
EMPLOYMENT INTERVIEWS FOR PUBLIC HEALTH DIRECTOR
July 29, 2021 / 8:15 a.m.**

**Johnson County Administration Building, 1st Floor Betty Sass Conference Room
913 South Dubuque Street, Iowa City**

Human Resources (HR) Coordinator DJ Castelein distributed interview materials to Board of Health (BOH) members and reviewed housekeeping details. At 8:15 a.m., Chairperson Peter Wallace said he is going to open the meeting and discuss more housekeeping matters before the first interview. Wallace said a unilateral decision was made that the BOH members will not attend the candidate presentations but would instead get feedback on the presentations from Public Health staff members. Zachary Pollock said he is concerned that the BOH will be making a hiring decision without evaluating the candidates' ability to interact with staff and their public speaking skill. Officials discussed the matter and options to record candidate presentations.

Wallace called the meeting to order at 8:21 a.m.: **Present:** Peter Wallace, Bonnie Rubin, Zachary Pollock, Joni Bosch, Tatiana Izakovic via Zoom, HR Director Lora Shramek, HR Coordinator DJ Castelein, and Auditor's Office Confidential Administrative Secretary Kyle Phillips. Wallace reviewed the interview procedure and advised that the Board will remain in one closed session the entire time rather than go in and out of a closed session for each candidate.

Motion by Rubin, second by Bosch to enter a closed session at 8:26 a.m. pursuant to Iowa Code Section 21.5(1)(i), to evaluate the professional competency of individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call: aye: Bosch, Izakovic, Pollock, Rubin, Wallace.

Recessed at 8:26 a.m.; reconvened at 8:28 a.m. to interview the first candidate for the Johnson County Public Health Director Position.

*Recessed at 9:17 a.m. and Castelein leaves the meeting.
Reconvened at 9:24 a.m. to interview the second candidate for the Johnson County Public Health Director Position. HR Assistant Rachel Carter was present for this interview.*

*Recessed at 10:04 a.m. and Carter leaves the meeting.
Reconvened at 10:20 a.m. to interview the third candidate for the Johnson County Public Health Director Position. HR Coordinator Ines Beltré was present for this interview.*

Motion by Bosch, second by Pollock to leave closed session at 11:05 a.m. Roll call: aye: Bosch, Izakovic, Pollock, Rubin, Wallace.

Wallace announced that the next meeting is scheduled for 10:30 a.m. on June 30, to discuss the candidates who were interviewed.

Motion by Rubin, second by Pollock to adjourn. Roll call: aye: Bosch, Izakovic, Pollock, Rubin, Wallace.

Adjourned at 11:07 a.m.

Recorded by Kyle Phillips, Auditor's Office Confidential Administrative Secretary

Peter Wallace, MD, MS, Chair Signature on File

Date July 21, 2021