



## COMMISSION OF VETERANS AFFAIRS

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Gary Boseneiler, Director  
Mandy Coates, Chairperson  
JoAnne Downes, Secretary

Larry Hingtgen  
Bill Blanchard  
Chad Gerdes

### Monthly Meeting Minutes June 16, 2020

Meeting called to order by Coates at 17:00 room 202A, complete address in footer.  
Present: Gary Boseneiler, Larry Hingtgen, Bill Blanchard, & Mandy Coates. Chad Gerdes and JoAnne Downes joined via teleconference. Unless noted, all actions taken unanimously.

1. Motion by Blanchard, second by Hingtgen to approve the May minutes
2. Motion by Gerdes, second by Downes to approve the May voucher report
3. The Commission discussed temporary office procedures
4. A copy of the current Policies & Procedures was provided to each Commissioner with the intent of updating during the July meeting
5. Motion by Coates, second by Gerdes to appoint Blanchard as Chairperson and re-appoint Downes as Secretary
6. Motion by Blanchard, second by Gerdes to adjourn at 17:20

Recorded by Gary Boseneiler:

These minutes will be presented to the Secretary for approval during our July 2020 meeting.

7-21-2020  
Date:

Electronic Signature on file  
Secretary or alternate