

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
February 19, 2019

BOARD MEMBERS:

Alice Atkinson, President – via phone  
Larry Wilson, Vice President  
Gene Zdrazil, Secretary  
Bill Waldie

STAFF MEMBERS:

Larry Gullett, Director  
Dory Kjosa, Office Manager  
Wade Schultz, Operation Supt.  
Brad Freidhof, Cons. Prgm. Mgr.  
Charles Bray, Ranger

OTHER STAFF:

Susie Nehring, Asst. County Attorney

Vice President Larry Wilson called the meeting to order at 5:33 pm.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of January 15, 2019 and the Public Hearing minutes of January 15, 2019. Second by Gene Zdrazil with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve the amended January 2019 Department 82 claims in the amount of \$63,361.51 and the amended January 2019 Department 83 claims in the amount of \$71,390.79.

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$19,723.64, department 32 in the amount of \$332.00, department 40 in the amount of \$305.20, department 82 in the amount of \$63,511.58, and department 83 in the amount of \$90,416.46. Second by Gene Zdrazil with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

Sandra Smith, Kelsey Worcester and Joel Miller from HBK Engineering were present.

Business:

1. Discussion/Action – Review bids for construction of a north operations shop near Sutliff.

Discussion only.

2. Discussion/Action – Review of the Johnson County Public Records Policy.

Motion was made by Gene Zdrazil to follow the guidelines for responding to public records requests regarding calculation, cost & compliance with the Iowa Code Chapter 22 as set forth in the Johnson County Public Records Policy as adopted by Johnson County in January 2019. Second by Alice Atkinson with a unanimous vote.

3. Discussion/Action – Resolution to amend bylaws.

Motion was made by Alice Atkinson to approve the resolution to document the change of meeting dates from the 3<sup>rd</sup> Wednesday of the month to the 3<sup>rd</sup> Tuesday of the month. Second by Gene Zdrazil with a roll call vote, Atkinson, aye; Wilson, aye; Zdrazil, aye; Waldie, aye.

4. Discussion/Action – Proposal for a market research study with the Vernon Research Group.

Motion was made by Bill Waldie to approve the Director to execute an agreement with the Vernon Research Group. Second by Gene Zdrazil with a unanimous vote.

5. Discussion/Action – Review of the body camera policy for enforcement personnel.

Motion was made by Bill Waldie to approve the body worn camera policy with the amendment discussed. Second by Alice Atkinson with a unanimous vote.

6. Discussion – Review of updated Rules and Regulations for all areas managed by the Conservation Department.

Discussion only.

7. Discussion/Action – Special zone deer hunt for fall 2019.

Motion was made by Gene Zdrazil to continue the archery deer hunt for the 2019 season as was done in the 2018 season. Second by Alice Atkinson with a unanimous vote.

8. Discussion/Action – Review Director evaluation document and process.

Discussion only.

9. Discussion/Action - closed session regarding potential purchase of particular real estate. Closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Motion was made by Bill Waldie at 8:19 pm to go into closed session regarding potential purchase of particular real estate. Closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Second by Gene Zdrazil with a roll call vote as follows: Atkinson, aye; Wilson, aye; Zdrazil, aye; Waldie, aye.

Motion was made by Gene Zdrazil to come back into open session at 8:32 pm. Second by Alice Atkinson with a unanimous vote.

Announcements/Correspondence:

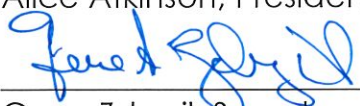
Next Regular Meeting of the Conservation Board – March 19, 2019 at the Administration Building.

Adjournment:

Motion was made by Gene Zdrazil to adjourn at 8:35 pm. Second by Alice Atkinson with a unanimous vote.

The above minutes were read and approved by the Johnson County Conservation Board the 19<sup>th</sup> day of March, 2019.

  
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Alice Atkinson, President

  
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Gene Zdrazil, Secretary